

# 911 Emergency Response Advisory Committee

## AGENDA

**Thursday, November 21, 2019 ~ 1:30 P.M.**  
**REGIONAL EMERGENCY OPERATIONS CENTER**  
**5195 SPECTRUM BOULEVARD, RENO, NEVADA**

## MEMBERS

Mac Venzon, City of Reno, Chair  
Blaine Beard, Washoe County, Vice Chair  
Doug Campbell, City of Sparks  
Gregg Deighton, City of Reno  
Alexander Kukulus, Washoe County  
Robert Leighton, City of Reno  
Shawn McEvers, City of Sparks  
Tracy Moore, School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; and Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada. The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office (1001 E. 9<sup>th</sup> Street, Building C, second floor, Reno, Nevada), Lona Tette at (775) 328-2351 or Sara DeLozier at (775) 328-2352; and on the County's website at:

[http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>.

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order. The 911 Emergency Response Advisory Committee may combine two or more agenda items for consideration. The 911 Emergency Response Advisory Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48 hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF SEPTEMBER 19, 2019, MINUTES** [For possible action]
4. **FINANCIAL SUMMARY** [For possible action] – A review, discussion, and possible action to accept the Financial Summary updates. *Sara DeLozier – Washoe County Technology Services*
5. **NEVADA OPEN MEETING LAW AND ETHICS PRESENTATION** [Non-action item] – An informational presentation on the requirements of Nevada’s Open Meeting Law (“OML”), as codified in NRS Chapter 241, and ethics in government, as codified in NRS Chapter 281A. *Jen Gustafson – Deputy District Attorney*
6. **UPDATE OF 911 EMERGENCY RESPONSE ADVISORY COMMITTEE BYLAWS AND GENERAL PROVISIONS** [For possible action] – A review, discussion and possible action to update the 2015 911 Emergency Response Advisory Committee’s Bylaws and General Provisions due to legislative changes from the 2017 and 2019 sessions and current Committee policies and standard practices. *Jen Gustafson – Deputy District Attorney*
7. **REQUEST FOR EQUIPMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP** [For possible action] A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with the purchase of: fifteen (15) Spare Earloops \$123.75, Twenty (20) Ear Cushions \$58.20, and ten (10) Inline Amplifiers \$1,074.00; for a total not to exceed \$1,255.95. *Dena Moore – City of Reno*
8. **REQUEST FOR FUNDING TO PRODUCE AN RFP TO ACQUIRE A NEW REGIONAL CAD/RMS SYSTEM** [For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request for funding for a consultant to assist in developing an RFP for acquiring a new regional CAD/RMD system in an amount not to exceed [\$150,000.00]. *Rishma Khimji – City of Reno*
9. **BACKUP FACILITY AND UPGRADES TO EXISTING FACILITIES** [For possible action] – A review, discussion and possible action to: (1) continue the discussion on the process for determining the location of a regional 911 backup facility, and (2) determine whether upgrades to existing facilities should include additional consoles.
10. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next regular meeting is scheduled for January 16, 2020, 1:30 p.m.

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11. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
  
12. **ADJOURNMENT** [Non-action item]